

JINDAL VIDYA MANDIR

KALMESHWAR

CBSE Affiliation No. 1130743

GENERAL RULES OF DISCIPLINE

1. All students should attend the school in neat & clean uniform regularly.
2. Irregular attendance, unjustified absence or objectionable behaviour, absence from school examination, non-payment of fees will lead to appropriate actions.
3. Students unless required to stay back for any purpose will have to seek prior permission from the Principal.
4. The student should not carry books other than required text books or periodicals, as per the class timetable.

5. Students are not allowed to leave the premises during school hours without the knowledge and permission of the Principal.

6. Students should use the school articles with care & responsibility.

7. Children should not bring or wear valuable articles while they are in the premises.

8. Visitors/ Parents are not allowed to meet students during school hours except in case of any genuine reason.

9. Students are urged to contribute to the decorum of the school by their manners and general behaviour.

10. Students should be polite, friendly and well behaved in and outside the school. They should be respectful to their elders and teachers and truthful all the time.

11. They should be orderly, clean in their appearance and maintain personal hygiene.

12. As far as posture, cleanliness, silence, attention to work and respect to teachers and companions are concerned, a classroom should be looked upon as a place of reverence and discipline.

13. General assembly is an important part of the school day. Student should be present in it & begin the day with prayer to God and listen to the announcement if any.

14. Text and exercise books along with necessary material should be brought to school according to the day's routine.

15. Students are not allowed to visit the staff room / exam room / stock room / any other area under control.

16. No collective petition or complain will be entertained but reasonable and individual ones will be empathetically attended to.

17. Stringent Action may be imposed by the School authorities for breach of discipline / for rash behaviour / damage done to the school property etc.

18. All pupils when admitted and while studying in this school must make themselves acquainted with the rules notified for their conduct. Ignorance of the rules will not be an excuse.

19. The Principal's permission is required :

- To arrange get together , picnic or meeting.
- To join a sports meet or to play in a game not arranged by the school.
- To arrange for extra coaching from the school teachers under special conditions.

RECOMMENDATION TO PARENTS

None of the school objectives can be fully realised without the full co-operation and active support from parents. Some of the points requiring parent's cooperation are fitted below:

1. Please read and understand the contents of the almanac, in case of any doubt, you may contact the concerned authorities in the school.
2. Ensure that the student carries the almanac to the school on all working days. Check the almanac each day for entries from the school. In addition, make effective use of the almanac for communication with the school staff.
3. Ensure that your ward takes breakfast and leaves home in time to reach school punctually.
4. Ensure strict adherence to prescribed uniforms, cleanliness and personal hygiene of your ward(s).
5. Ensure that your ward carries all required text/notebooks and stationery to school each day.

6. Constantly encourage students to take a continuous and balanced interest in all other activities of the school.
7. Check whether homework and other assignments are completed and seek help from the concerned teachers whenever required
8. Parents should update the school with latest office and residence address and telephone numbers. These are vital in the interest and safety of your ward(s).
9. Students suffering from infectious or contagious diseases should be sent to school only after the mandatory period of quarantine is over.
10. Regularly check if all the circulars issued by the school have been received and acknowledged through the almanac.
11. Students should be advised to take care of school property or parents will have to pay / replace for the articles damaged by their ward.
12. Pocket money to the wards should be avoided. No money is to be given for the events organised by the school unless asked for through a circular.

13. Parents are requested to enforce regularity and discipline among their children & guide them to prepare the lesson daily, complete homework & do self study.
14. No visitors (parents or others) are allowed to see any pupil or meet their teachers during school hours.
15. Parents are not allowed to visit classes during school hours.
16. Parents / guardians are particularly expected to sign messages, progress reports or any similar documents when requested. Failure to do so may put their wards to great inconvenience.
17. Giving presents to any of the school employees either in cash or in kind shall be totally discouraged.
18. Student should not be entrusted with the responsibility of payment of fees.