

JINDAL VIDYA MANDIR

KALMESHWAR

CBSE Affiliation No. 1130743



Library Rules

The School Library is open for all the bonafide students of the school. All classes will have at least one library period per week. Students visiting the Library have to observe the following rules:

1. Students up to grade IV can read books during their allotted library periods. Grade V onwards students will have the provision to seek books for reading at home.
2. Until the previously issued book is returned, students will not be eligible for fresh issue.

3. Reference Books will not be issued. These books can be read only in the Library.
4. If Books are returned late without a valid reason the borrowing facility will be withdrawn for a stipulated time as decided by the Committee member.
5. Books marked / disfigured / damaged while they are in student's possession, the concerned student will have to replace the book, failing which their parents will be billed the cost of a replacement.
6. Any student found deliberately damaging or defacing a book may be debarred from the library for the entire term or academic year.
7. The Library has an open access systems, and the students must help to maintain the order and organization of the collection in different shelves. They must place the book in the shelves strictly according to the call numbers, after consultation with the Librarian.
8. Students are not allowed to bring their personal books or belongings to the library.